

**SAN BRUNO MOUNTAIN AREA
HABITAT CONSERVATION PLAN TRUSTEES' MEETING**

**DRAFT MINUTES
June 13, 2011**

The meeting convened at 2:00 p.m. in the City of Daly City, City Manager's Office, Administration Conference Room, 333-90th Street, 3rd Floor, Daly City

TRUSTEES PRESENT: David G. Holland (for David Boesch), Clay Holstine, Patricia Martel, Barry Nagel

STAFF PRESENT: Gary Lockman, Samuel Herzberg, Brenda Bennett

OTHERS: Autumn Meisel (via teleconference), Michael Murphy (consultant for County Counsel), Mike Forbert, Doug Allshouse, Ken McIntire

1. Oral Communications

There was none.

2. Consideration of Minutes of July 12, 2010

Action: M/S Nagel/Martel to approve the minutes of July 12, 2010 as submitted.

Motion carried 4-0.

3. Consideration of and Action on Amendment to FY 2010-11 TRA Environmental Sciences Inc. Contract to Increase \$5,690 for Callippe Monitoring

Planner Herzberg reported that TRA Environmental Services, Inc. conducted Callippe Silverspot butterfly monitoring in the spring and summer of 2010 during the months of May, June and July when the species flies. Because of this cycle, completion of the monitoring spanned two fiscal years. As the contractor spent \$5,690 in July 2010 for monitoring that had been authorized as part of the FY 2009/2010 budget, this amount was billed in FY 2010-11. The Trustees were asked to approve the amendment to the FY 2010-11 TRA Environmental Sciences Inc. contract to increase \$5,690 for the Callippe monitoring.

Action: M/S Holstine/Martel to approve the amendment to the FY 2010-11 TRA Environmental Sciences Inc. Contract to Increase \$5,690 for Callippe Monitoring

Motion carried 4-0.

4. Consideration and Action on Amendment of Existing Section 10(a) Permit for San Bruno Mountain Habitat Conservation Plan for an Additional 30 Year Period

Mr. Murphy, representing County Counsel, reported that staff had determined that the process to amend the existing Section 10(a) Permit for the San Bruno Mountain Habitat Conservation Plan (HCP) including all five previously amended HCP amendments for an additional 30 years was a simple process and an action supported by USFWS staff. It was noted that the County would take the lead in applying for the extension once all of the cities had concurred.

Action: M/S Holstine/Martel to authorize actions including presentation to the City of Brisbane City Council toward application to the USFWS for an amendment of the existing Section 10(a) Permit for San Bruno Mountain Habitat Conservation Plan including all five previous amendments for an additional 30 year period.

Motion carried 4-0.

5. Consideration of and Action on Budget for FY 2011-12

Planner Herzberg reported that a partial payment of \$43,000 due for FY 2007-08 (Northeast Ridge) was received but there was discussion about unpaid FY 2007-08 fees of \$6,000 as to whether this was the developer's or the homeowner association's responsibility. He said Mr. Murphy was working with the two entities to resolve and payment was expected. He said unanticipated revenue in the amount of \$10,900 was received from PG&E and T-Mobile related to a USFWS fine and mitigation fee respectively. He explained that the cost for audits for FYs 2009-10 and 2010-11 in the amount of \$10,500 was part of the proposed budget for FY 2011-12.

Trustee Holstine asked about the status of the Brookfield endowment. Planner Herzberg said that the CCRs and agreement for collection had been executed but the mechanism for distributing was being determined.

Planner Herzberg said the contract with TRA for FY 2011-12 was for \$28,000, which was the same as for FY 2010-11. He said the proposed contract for West Coast Wildlands for FY 2011-12 included a different strategy relating to the management of Oxalis.

Mr. Mike Forbert, West Coast Wildlands, shared a PowerPoint presentation he had made to the Technical Advisory Committee. He said that Oxalis had been an optional task for about four years. He said during drought years there had not been a problem but increased rains and warm temperatures had resulted in Oxalis growing in areas where it had not been previously. He said his firm had walked the entire Mountain and mapped the areas in which Oxalis was now growing and threatening the host plant for the Callippe Silverspot. He said Oxalis decimates the native grass and when it overwinters it leaves bare earth allowing other invasive plants to move in as well. He

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said instead of Oxalis management being a separate part of the contract it was proposed as the main focus for the FY 2011-12 contract for vegetation management.

Mr. Doug Allshouse, San Bruno Mountain Watch, said that the control of Oxalis was important to protect the habitat. He said how Oxalis reproduces was known but the vectors were not known. He said there were ongoing discussions with McKesson (developer) to contribute funds to treat Oxalis on Hoffman Ridge. He said the best management known at this time was herbicide spray of low toxicity per County standards and monitoring.

Action: M/S Nagel/Martel to approve the proposed budget for FY 2011-12 as submitted, and attached here.

Motion carried 4-0.

6. Consideration of and Action on Contract with TRA Environmental Sciences, Inc. for FY 2011-12

Action: M/S Martel/Nagel to approve the FY 2011-12 contract with TRA Environmental Sciences, Inc. as presented in the amount of \$28,000.

Motion carried 4-0.

7. Consideration of and Action on Contract with Westcoast Wildlands for FY 2011-12

Action: M/S Nagel/Martel to approve the FY 2011-12 contract with Westcoast Wildlands as presented in the amount of \$96,197.

Motion carried 4-0.

8. Scheduling of Next Meeting

Staff will schedule a Trustees meeting for FY 2012-13 budget setting or sooner if needed.

The meeting adjourned at 2:58 p.m.