

**SAN BRUNO MOUNTAIN AREA  
HABITAT CONSERVATION PLAN TRUSTEES' MEETING**

**MINUTES  
June 26, 2013**

The meeting convened at 10:00 a.m. in the County of San Mateo, County Manager's Office Conference Room, 400 County Center, Redwood City

**TRUSTEES PRESENT:** David Holland, Clay Holstine, Patricia Martel, Barry Nagel

**STAFF PRESENT:** Jim Nantell, Cyrena Vivas, Sam Herzberg, Al Zuker, John Nibbelin

**OTHERS:** Victoria Harris, Mike Forbert, Ken McIntire, Joe Cannon

**1. Oral Communications**

Pertinent to Item 5, Jim Nantell provided explanation of the Controller's draft audit, including over/under payments and cost- effectiveness of collections. He said Parks is currently trying to determine the point of when payments shifted from developers to home owners, and whether developers were billed in error. He also mentioned that the amount of time to collect past fees is four years, so some fees may need to be written off.

Trustee Holstine asked if there any problems with Homeowners Association (HOA), or just individual homeowners. Park Planner Herzberg said the problem is with individual home owners, and not HOAs.

There was a consensus that the item needs to be agendized once the audit information is final.

**2. Consideration of Minutes of the June 27, 2012 Meeting**

Action: M/S There was a clarification the last meeting date was 2012 and not 2013 Nagel/Martel to approve the minutes of June 13, 2011 as amended.

Motion carried 4-0.

### **3. Update on the Status of the Amendment of the Existing Section 10(a) Permit for San Bruno Mountain Habitat Conservation Plan for an Additional 30 Year Period\***

Park Planner Herzberg said two years was spent to finally obtain permit extension, which covers original Habitat Conservation Plan (HCP) and 5 approved amendments from the United States Fish & Wildlife Service (USFWS). Future amendments will be subject to USFWS review and approval.

Trustee Holstine asked if there were developments covered by the permit extension. Park Planner Herzberg said there were not.

### **4. Update on Endowment Fund**

Park Planner Herzberg said there was a typo in the previous copy of the Endowment Fund, making \$775,125.57 the correct total cash balance.

Trustee Holstine said the Northeast Ridge Development is under construction and anticipates that in 2-3 years, it will generate the full allotment of \$4,000,000.00.

### **5. Consideration of and Action on Budget for FY 2013-14**

Park Planner Herzberg said there was a USFWS fine assessed in \$4,500.00 and \$2,000.00 and refund of recovery for \$810.00 in unanticipated revenue from the Lehman Brothers Bad Debt Recovery.

Trustee Holstine asked if the fine was on the Nijem property. Park Planner Herzberg confirmed it was.

Once the audit report has been reviewed in the next meeting, he suggested looking into a 30-year assessment and the costs involved.

Action: M/S Holland/Nagel; Trustee Holland to leave the FY 2013-14 budget as-is, minus the \$15,000.00 (Referenced in Item 1)

Motion carried 4-0.

### **6. Consideration of and Action on a Contract with TRA Environmental Sciences, Inc. for FY 2013-14**

Park Planner Herzberg provided background that the Technical Advisory Committee (TAC) had spent a full day in the field together reviewing work that had been accomplished and proposed work. Then, they met to review Draft proposal of each

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contractor's scope of work and made revision only to West Coast Wildlands' proposal.

Victoria Harris, TRA Environmental Inc., reviewed their proposed scope of work and budget.

Action: M/S Holstine/**Who seconded?** to approve entering into a FY 2013-14 agreement with TRA Environmental Sciences, Inc. as proposed.

Motion carried 4-0.

## **7. Consideration of and Action on a Contract with West Coast Wildlands for FY 2013-14**

Mr. Michael Forbert, West Coast Wildlands, Inc., explained that after his field visit, he determined that some areas were historical sites with minimal habitat. As a result, they moved the funds to areas more prevalent to the Callippe butterfly habitat.

Last year, he said they planted seed mix and added/expanded the area where brush was removed. They moved \$7,000.00 from other sites. West Coast Wildlands included \$8,000.00 to their budget for Coyote Brush reduction and restoration projects. Their Optional task is an Oxalis Control Revegetation Project that involves replanting with native plants.

Mr. Joe Cannon, San Bruno Mountain Watch (SBWA), indicated their goal is to start restoration with native plants once weeds were gone should the brush removal expansion be funded as proposed. The Mission Blue Nursery can receive grants and leverage 2:1 with volunteer labor against usual re-vegetation contracts. Trustee Holstine said it makes sense to replant where brush is being removed and that there are sufficient funds to do so.

Trustee Holstine asked what the status was for the proposed Callippe Hill dedication to County Parks. Park Planner Herzberg replied that the lower area has erosion issues, but was previously accepted as-is. The Toll Brothers proposing the dedication of Callippe Hill has initiated a five-year contract West Coast Wildlands on weed eradication, which they would like to turn over the lands to County Parks with funds for administration. Parks will coordinate with Toll Brothers' surveyor to mark out survey points. The biggest concern of the Technical Advisory Committee was the restoration of Northeast Ridge development to the west where Eucalyptus was removed. Toll Brothers serve on the HOA and want to encourage more native landscaping and collaborate with HOA to compile a landscaping plan, which will go through City of Brisbane for review.

Action: M/S Martel/Holstine to approve entering into a FY 2013-14 agreement with West Coast Wildlands as proposed.

Motion carried 4-0.

## **8. Consideration of a Review of Prior 30 Years of Habitat Management \***

Park Planner Herzberg indicated that at the past two TAC meetings, USFWS said HCP Trust Fund monies cannot be used for the proposed review. County Counsel wrote a letter to USFWS dated May 6, 2013 to clarify that their interpretation is that nothing in the HCP prohibiting HCP Trust funds to be used as proposed. Trustee Holland asked that the TAC develop a scope of work, and share that with the Trustees at their next meeting. He indicated it would probably cost \$30,000 for this assessment.

Trustee Holstine mentioned Priority Conservation Area (PCA) Grants may be able to fund this assessment. Trustee Holland replied that he will look into those grants for restoration, and by July 18, 2013 a letter of Intent is required.

## **9. Update on Mission Blue Nursery and SBMW Adaptive Management project in Buckeye Canyon\***

Mr. Ken McIntire, SBMW, explained his support for having a nursery for habitat restoration. He believes it's a strain on a small non-profit organization because managers of nurseries should be paid sustainably, and suggested that the Trustee's should start thinking of ways to build support for the nursery to make it a sustainable project. To support his belief, he said nurseries have local seed bank to help support disturbance. Park Planner Herzberg indicated Parks just issued an annual Scientific Collection Permit done in consultation with USFWS staff to ensure USFWS protocol was met.

Trustee Holland suggested the TAC develop a proposal to support the nursery for the next Trustees meeting.

Mr. Joe Cannon said they have funds from Disney International to do test for adaptive management plan suggesting, mowing, test out planting control sites in areas where scrub removal is being done, so that when future Endowment funding are available there will be a clearer understanding of what works best for brush removal.

## **10. Scheduling of Next Meeting**

The next TAC/Trustee's meeting is to be scheduled sometime from October-December 2013. Topics of discussion will include the audit report for FY 2006-09, the 30-year evaluation proposal, and support for the Mission Blue Nursery. The 30 year evaluation and Mission Blue nursery items should be agendaized for discussion at the Technical Advisory committee first to develop a recommendation to the Trustees.

Trustee Holstine mentioned that the Bay Lands Project EIR is now out for public review and expects all agencies to respond promptly.

The meeting adjourned at 11:16 p.m.