

<b>SAN BRUNO MOUNTAIN AREA HABITAT CONSERVATION PLAN TRUSTEES' MEETING</b>
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**MINUTES  
June 27, 2012**

The meeting convened at 2:00 p.m. in the City of Daly City, City Manager's Office, Administration Conference Room, 333-90<sup>th</sup> Street, 3<sup>rd</sup> Floor, Daly City

**TRUSTEES PRESENT:** David Holland, Clay Holstine, Patricia Martel (via teleconference), Barry Nagel

**STAFF PRESENT:** Jim Porter, Brenda Bennett, Sam Herzberg, Al Zuker

**OTHERS:** Gail Mallison, Autumn Meisel, Mike Forbert, Doug Allshouse, Ken McIntire, Michelle Salmon,

1. Oral Communications

There was none.

2. Consideration of Minutes of the June 13, 2011 Meeting

Action: M/S Nagel/Holstine to approve the minutes of June 13, 2011 as submitted.

Motion carried 4-0.

3. Update on the Status of the Amendment of the Existing Section 10(a) Permit for San Bruno Mountain Habitat Conservation Plan for an Additional 30 Year Period\*

Park Planner Herzberg said the existing Section 10(a) Permit made provisions for incidental take in the San Bruno Mountain Habitat Conservation Plan (HCP) area and would expire March 2013. He said the permit renewal request had been approved by the County Board of Supervisors on June 19, 2012. He said Fish and Game had indicated that the renewal would occur before Section 10(a) Permit expiration. .

Trustee Holstine said that there had been discussions to review the administration and functionality of the HCP and Technical Advisory Committee (TAC), and asked about the status. Park Planner Herzberg said two different meetings had been held for input on habitat conservation and plan administration. Trustee Holstine said he would like the TAC to come back within the next six months with at least an overview of an assessment, and provide input to the Trust on what that would look like and what kind of technical assistance might be needed. Assistant County Manager Holland said the County would support such an assessment, and that it essentially would be a

biological audit of how well the HCP has performed. He said that the question was who would do that. Trustee Holstine said he would like a report back on the process and budget to do the assessment.

Action: M/S Holstine/Nagel to have a report on process and cost for an assessment of the HCP in six months.

Motion carried 4-0.

#### 4. Update on Endowment Fund Collection Agreement and Establishment of an Endowment Fund

Park Planner Herzberg said the County Board of Supervisors had approved the Endowment Fund Collection agreement at their June 19, 2012 meeting, and that a fund would be set up. It was noted that at full build out that there would be about \$4,000,000 in endowment monies.

#### 5. Consideration of and Action on Budget for FY 2012-13

Planner Herzberg said the FY 2011-12 proposed budget showed a remaining balance of about \$3,000. He said that in FY 2011-12 developer dedication funds for the Northeast Ridge were received in the amount of \$76,850. He said unanticipated revenue was received from T-Mobil for restoration in the amount of \$3,400. He said the estimated year-end balance was almost \$80,000 greater than anticipated. He said TRA had anticipated the butterfly flight season going into the next fiscal year but they were instructed to complete the work in this fiscal year and whatever funding was needed to roll over into the next fiscal year would be. He said TRA's FY 2011-12 budget was increased to \$25,000 in FY 2012-13.

Trustee Holstine asked about the three line items for County support. Planner Herzberg said the administration fee of \$20,000 related to the collection of HCP fees and implementation of contract management. There was also \$15,000 for contract management by Parks staff, and \$7,500 for director and superintendent staff time. It was noted that these fees had not increased over several years.

Action: M/S Nagel/Martel to approve the FY 2012-13 proposed budget.

Motion carried 4-0.

#### 6. Consideration of Audit Costs\*

Assistant County Manager Holland said that the County Controller's audit costs had increased substantially, and he had spoken with the Controller, who would get back to him about a different audit approach used for the Grand Jury, which might have lower charges. Otherwise, the recommendation was to hire an outside auditor with an expectation that would cost less.

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7. Consideration of and Action on a Contract with TRA Environmental Sciences, Inc. for FY 2012-13

Ms. Autumn Miesel, TRA Environmental Sciences, Inc., explained the line items budgeted for the proposed FY 2012-13 agreement. She said they had also started doing presence/absence surveys for Calippe silverspot and Mission blue butterflies across the mountain, which they would like to do every five years. She said this helps in identifying vegetation needs and how the transects might be improved for the monitoring. She suggested that Stu Weiss might be a good candidate for biological auditing. She said for FY 2012-13 there was an increase in administration because of the increased number of TAC meetings they facilitate.

Action: M/S Nagel/Holstine to approve entering into a FY 2012-13 agreement with TRA Environmental Sciences, Inc. as proposed.

Motion carried 4-0.

8. Consideration of and Action on a Contract with West Coast Wildlands for FY 2012-13

Mr. Mike Forbert, West Coast Wildlands, said they would be working with Mr. Joe Cannon and the stewardship group removing invasives. He said they would do brush secession on ridges and subridges where the Callippe habitat was and enhance it. He said that Oxalis has moved into critical habitat and reviewed how they treat the Oxalis noting the appearance of the invasive into areas where it had never been before. He said the prioritize treatment of Oxalis in relationship to native species and native butterfly habitat. It was noted that the Oxalis vector was unknown.

Action: M/S Nagel/Holland to approve entering into a FY 2012-13 agreement with West Coast Wildlands as proposed.

Motion carried 4-0.

a. Presentation by Mission Blue Nursery

Mr. Joe Cannon, San Bruno Mountain Watch, said the program was a community-based stewardship program. He said they will do re-vegetation and restoration in areas cleared by West Coast Wildlands. He said Friends of San Bruno Mountain and the San Bruno Mountain Watch joined efforts to create the Mission Blue Nursery. He said the plants are used for re-vegetation and restoration and selling to developers. He said they have increased species by 40% over the year and the Nursery was self-supported at this point. He said with grant funding they have done mowing and replanting experiments to test what works before they replant at full scale. He said through this that when the endowment funds arrive there will be some certainty on

those funds would be best used for re-vegetation and restoration. He said they were also doing work with rare and endangered plants.

#### 9. Scheduling of Next Meeting

Staff will schedule a Trustees meeting for January 2013.

The meeting adjourned at 4:00 p.m.